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| **Engineering Change Notice** |
| **Design Organization:** | **Date:**  |
| Subject of Change:      |
| Reason for Change:       |
| Description of Change (include drawings as attached pages as needed):       |
| Impact of change:[ ]  Bill of Material[ ] Work in Progress[ ]  Inventory[ ]  Design Report[ ]  Instruction Manual[ ] Other:       | Team member:       |
| Team member:       |
| Team member:       |
| Team member:       |
| Prepared by:      |
| Checked by:      |
| Approved by:      |
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